

PAYMENT REQUEST FORM

 CHECK

☒ ELECTRONIC FUNDS TRANSFER (EFT)☐ CASHIERS CHECK

PAYEE: Southern Federal Credit Union

DUE DATE: ASAP

VENDOR #:

ADDRESS: 6802 Parkwood Boulevard

Piano, TX 75024

CASH MGMT EFT PAYMENTS REQUIRE:

1. Vendor Payments: payee bank, routing # and account # on payee letterhead, email or invoice.

2. Tax Payments: Standard Tax Payment Template

[Click HERE for Tax Payment Template](#)

CURRENCY: ☒ USD ☐ OTHER

Specify Currency

AMOUNT: 1,100,000.00

REMITTANCE INFO:

SPECIAL CHECK HANDLING REQUIRED: ☒ YES

[Click HERE for Special Handling Form](#)

All supporting documentation must be attached and will be scanned. Confidential documents must be retained for audit purposes. Indicate confidential support location *Office #30039*

PAYOR INFO

COMPANY NAME:

CO CODE

CO and DEBIT NOMINAL	AFE	COST CENTER	ACTIVITY DATE	DESCRIPTION	FOREIGN CURRENCY AMT	US DOLLAR AMOUNT
	2044520	90000110		Contribution to Deepwater Horizon Memorial Fund		\$ 1,100,000.00
					-	\$ 1,100,000.00

PREPARED BY Ruth Kirchhofer

PHONE EXT: 6-3213

DATE PREPARED: 6/28/2010

PMT APPROVAL:

DATE: 6/29/10

USER	breeves	user id
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PMT APPROVAL:

DATE:

USER	user id
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FOR TREASURY USE ONLY

Credit Cash Nominal

Foreign Currency Amount

Exchange Rate

U.S. Dollar Amount

Released by:

Revision 08/06/04

Ex 12805

**Worldwide
Court Reporters, Inc.**

ANA-MDL3-0005062

SPECIAL HANDLING REQUEST ACCOUNTS PAYABLE

Complete this form for Special Handling of a Check.

*Required Fields

This form must be included with the original request for payment to the Accounts Payable Department.

*Vendor Name: Southern Federal Credit Union
*Vendor Number: _____ *Check Amount: \$1,100,000.00
*Company #: _____ *Due Date: ASAP
*Requested by: Ruthie Kirchhofer *Extension: 63213

SAP PMS Code

Select one of the following options:

C2 The Woodlands Enter Payment Method Supplement Code C2 on the Payment Tab of FV60

☒ Cash Management to send check via Inter-company Mail to:
Name: Ruthie Kirchhofer Extension: 63213
Location: (check appropriate location and fill in office number)
☒ Tower ☐ Timberloch ☐ Other
☐ Cash Management to Hold Check for Pick-up by:
Name: Extension:
☐ Cash Management to Mail Check with Attachment. Staple attachments to this form.

C3 ☐ JPMorgan to send check via UPS "overnight" directly to VENDOR. Check will NOT be returned to Anadarko!
NOTE: Vendor must have a street address and NOT a P.O. Box!
Enter Payment Method Supplement Code C3 on the Payment Tab of FV60

C4 ☐ JPMorgan to send check via UPS "2-day delivery" directly to VENDOR. Check will NOT be returned to Anadarko!
NOTE: Vendor must have a street address and NOT a P.O. Box!
Enter Payment Method Supplement Code C4 on the Payment Tab of FV60

C5 Denver Enter Payment Method Supplement Code C5 on the Payment Tab of FV60

☐ Ops Acctg - AP to send check via Inter-company Mail to:
Name: Extension:
Location: (check appropriate location and fill in office number)
☐ Granite Tower ☐ Rockies Field Loc ☐ Other
☐ Ops Acctg - AP to Hold Check for Pick-up by:
Name: Extension:
☐ Ops Acctg - AP to Mail Check with Attachment. Staple attachments to this form.

CASH MANAGEMENT or OPS ACCTG - AP USE			
Ck#	with attachment mailed on	Delivered by	
Ck#	rt'd via I/C mail to	on	
Ck#	picked up by	on	
Signature		Date	Cash Mgmt

Revised: 11/5/08

**Request for Taxpayer
Identification Number and Certification**

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return) SOUTHERN FEDERAL CU	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input checked="" type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.) P.O. BOX 2765	Requester's name and address (optional)
City, state, and ZIP code HOUSTON TX 77262-2765	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
or
Employer identification number
72 6019785

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here

Signature of U.S. person ▶

Janne Walker

Date ▶

6/28/10

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

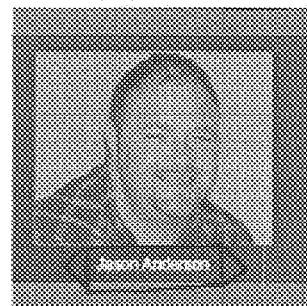
- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.

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Donate

Deepwater Horizon Memorial Fund

The Deepwater Horizon Memorial Fund was established on behalf of the countless Transocean employees and friends who expressed their interest in making a financial donation to the families of the 11 lost Deepwater Horizon crew members. The fund accepts donations in a variety of ways to make it easy for people to contribute, now including online.

Online Contributions Via Credit/Debit Card or Bank Draft

Click here to make a secure online donation with your credit/debit card (VISA or MasterCard) or via a draft on your bank account (U.S. banks only).

Other ways to Donate

By Mail

Send your checks drawn on a U.S. bank to:

Deepwater Horizon Memorial Fund
Account 89350
c/o Southern Federal Credit Union
4 Greenway Plaza
P.O. Box 2795
Houston, Texas 77252-2795 USA

In Person

We do not recommend sending cash via the postal service, as mail may get lost. Cash donations should be made in person at:

4 Greenway Plaza
Houston, Texas 77046
Be sure to mention the Deepwater Horizon Memorial Fund, Account 89350

Hours: Monday through Friday, from 8 a.m. to 5 p.m. Central Time.

Wire Transfer

You can wire funds to:

Southwest Corporate Federal Credit Union
9601 Parkwood Blvd.
Plano, Texas 75024 USA
ABA Transit Routing Number: 311 950 511

For credit to: Southern Federal Credit Union
Account Number: 313 084 632

For further credit to: Deepwater Horizon Memorial Fund
Account Number: 89350

Need Help?

Contact Southern Federal Credit Union at 713-252-7773 or operations@southernfederalcu.org

The fund will take donations through Dec. 31, 2010. Transocean plans to match all donations made by Transocean employees.

An employee advisory team is being established to direct these funds to the families. Since these funds are not going to a certified not-for-profit organization, these contributions are not tax deductible under U.S. tax law. These funds will go to families for them to use at their discretion as a demonstration of the support and concern of our employees and our friends.

In lieu of flowers, the family of Dewey Revette requests plants, palms in particular which will be added to the pool area of their home in memory of Dewey. Please send donations to the following:

Freeman's Funeral Home
1305 Skyland Drive
Waynesboro, MS 39067

Local florist names were provided by the family and are: Watley's Florist (601) 735-4271 or Lady Bug Florist (601) 735-5229.

In lieu of flowers, the Kippinger family asks that donations be made to the Natchez Humane Society, where Karl and his wife adopted all of their animals. Please send donations to the following:

Natchez Humane Society "In Remembrance of Karl Kippinger, Jr."
392 Liberty Road